

Burrillville Sewer Commission
Regular Meeting of 02/11/2014
Board Room of the BWWTF

Members Present: Don C. Wolfe – Chairman
William Andrews – Vice Chairman
William Peterson – Commission Member
Richard Nolan – Commission Member

Also Present: Walter J. Kane – Attorney for the Commission
James J. Geremia – Engineer for the Commission
John Martin III – Superintendent
Bob Ferrari – Pascoag Utility District
Michael Kirkwood – Pascoag Utility District
Peg Franklin – Office Manager
Stacey Richard – Financial Aide

Mr. Wolfe opened the meeting at 9:05 A.M.

Agenda Item – The question of accepting the minutes of the Regular Meeting of January 21, 2014 and the question of dispensing with the reading of said minutes.

Voted – Mr. Peterson made a motion to accept the minutes of the Regular Meeting of January 21, 2014 and to dispense with the reading of said minutes. The motion was seconded by Mr. Andrews. All in favor, so voted.

Correspondence:

Letter dated January 22, 2014 from Michael Kirkwood, General Manager of Pascoag Utility District, regarding riverbank Infiltration gallery – Mr. Ferrari address the Commission regarding a potential new water source in Pascoag which is in close proximity to a sewer interceptor. Mr. Kane suggested that if the site proves to be favorable for the Pascoag Utility District to use, the Commission should enter into a whole harmless agreement with them. Mr. Martin also noted that if this project moves forward that the Utility District should maintain full capacity of the interceptor.

Voted – Mr. Peterson made a motion to allow the Pascoag Utility District to proceed with their investigation of the site and that they report back to the Commission with their findings. The motion was seconded by Mr. Andrews. All in favor, so voted.

Public Comment: None

Memo from Office Manager regarding the Budget Report and Balance Sheet through December 30, 2013 – Mr. Wolfe stated that he would like to receive the budget reports and balance sheets on a quarterly basis.

Memo from John E. Martin, III, Superintendent, regarding User Charge impact and funding for facility improvements – Mr. Martin presented his memo on the User Charge impact and funding for facility improvements. Mr. Martin suggested that the Commission ask Mr. Geremia to move forward with items 1, 3, 5, and 8 from Table 5-9, Architectural Construction. Mr. Wolfe asked that this item be placed on next month's agenda.

Voted – Mr. Andrews made a motion to receive and file. The motion was seconded by Mr. Peterson. All in favor, so voted.

Memo from John E. Martin, III, Superintendent, regarding Final Chlorine Residual Analyzer replacement

Voted – Mr. Andrews made a motion to approve the purchase of the final chlorine residual analyzer and that the purchase is paid out of Fund 8300. The motion was seconded by Mr. Peterson. All in favor, so voted.

Summary sheet from auditors regarding FY13 audit

Voted – Mr. Andrews made a motion to receive and file. The motion was seconded by Mr. Peterson. All in favor, so voted.

Engineer's Report:

Discussion on the capital improvement plan and discussion on the facility plan alternatives –

Mr. Geremia presented his capital improvement plan. After some discussion it was decided that the name of the plan should be changed to Capital Replacement and Repair Plan.

Voted – Mr. Peterson made a motion to receive and file. The motion was seconded by Mr. Nolan. All in favor, so voted.

Approve process for removing phosphorous and copper

Voted – Mr. Andrews made a motion to accept Blue Water Technologies for the phosphorous and copper removal. The motion was seconded by Mr. Nolan. All in favor, so voted.

Approve Draft Facility Plan and forward to DEM for review

Voted – Mr. Andrews made a motion to approve the draft Facility Plan and to forward the plan To DEM with the modifications as discussed. The motion was seconded by Mr. Nolan. All in favor, so voted.

Voted – Mr. Peterson made a motion to accept the Engineer's report. The motion was seconded by Mr. Andrews. All in favor, so voted.

Attorney's Report: Mr. Kane suggested that Mr. Wolfe speak with the Town Council President and the Town Manager to set up a workshop on the proposed facility update. Mr. Kane also suggested that Mr. Geremia make copies of the proposed plan available for the Town Council and Town Manager.

Voted – Mr. Peterson made a motion to accept the Attorney's report. The motion was seconded by Mr. Nolan. All in favor, so voted.

Superintendent's Report:

Mr. Martin presented the Superintendent's report for the month of January, 2014.

SUPERINTENDENTS REPORT

Month of January 2014

1. OPERATIONS:

A.	<u>Influent to Treatment Facility :</u>	<u>M.G.</u>	<u>Date Occurred</u>
	Average daily flow	0.8349	N/A
	Maximum daily flow	0.9430	15-Jan
	Minimum daily flow	0.7180	03-Jan
B.	<u>Biochemical Oxygen Demand :</u>	<u>Percent removal</u>	<u>Average Concentration</u>
	E.P.A./ D.E.M. requirement	> 85.0%	< 30.0 mg/l
	Facility achieved	98.2%	3.9
C.	<u>Total Suspended Solids :</u>		
	E.P.A./ D.E.M. requirement	> 85.0%	< 30.0 mg/l
	Facility achieved	98.4%	4.5
D.	<u>Total Phosphorus :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 1.00 mg/l
	Facility achieved	90.8%	0.55
E.	<u>Total Ammonia :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 31.5 mg/l
	Facility achieved	87.1%	3.7
F.	<u>Disposed Sludge :</u>		
	Dry Tons disposed of	30.30	
	Number of loads removed	27	
	Average dry tons/load	1.12	

2. COLLECTION SYSTEM OPERATIONS:

There were no calls for the month

Voted – Mr. Andrews made a motion to accept the Superintendent's report. The motion was seconded by Mr. Nolan. All in favor, so voted.

Sewer Use/Sewer Assessment Write-Offs – None

Being no further business to come before the Commission, Mr. Peterson made a motion to adjourn. The motion was seconded by Mr. Nolan. All in favor, so voted.

Respectfully Submitted,

Stacey Richard
Financial Aide